

5-13-1922

## Board of Trustees Meeting Minutes 1922-05-13

Bowling Green State University

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Proceedings, Trustees Bowling Green Normal College

April 22, 1922

192

May 13, 1922

MC MANUS-TROUP CO., TOLEDO, O. 22669

550	A. Flanagan Co.	C-8	.42
551	A. G. Spalding & Bros.	C-8a	53.18
552	J. W. Whitker & Co.	C-11	4.00
553	Maas Bros.	C-11	.12
554	E. M. Butler	C-11 Gen. Plant	1.00
555	Hopper Hardware Co.	D-3	.86
556	Cranes Music Store	E-8	5.00
557	J. L. Hammett Co.	E-8	7.73
558	Blade Printing & Paper Co.	E-8	2.22
559	American Book Co.	E-8	6.88
560	P. & F. Corbin Co.	E-9	1.26
561	Lion Dry Goods Co.	E-9	4.30
562	W. G. Nagel Electric Co.	E-9	3.63
563	The City Water Co.	F-3	107.80
564	Ohio Northern Public Service Co.	F-4	150.54
565	Fred Cook	F-5	8.61
566	H. B. Williams	F-5	22.91
567	O. P. Clutts	F-6	29.49
568	Irene M. Steele	F-6	21.04
569	O. P. Clutts	F-6	22.81
570	O. P. Clutts	F-6	18.61
571	Harley Lambert	F-9	11.76
572	Benster Wire & Iron Works	G-3 Trg. Sch. Equip.	15.50
573	American Physical Ed. Ass'n	G-3 Library	3.26
574	Supt. of Documents	G-3 Library	1.00
575	Indiana University Book Store	G-3 Library	2.50
576	University of the State of N.Y.	G-3 Library	1.00
577	Jacob Bridges	A-2 Wages	.90
578	William Grames	A-2 Wages	4.65
579	Frank Bain	A-2 Wages	19.05
580	Mrs. J. H. Wilkens	C-1	19.86
581	Jones Bros.	C-3	1125.81
582	Ohio State Reformatory	C-4	20.00
583	The Dobson Evans Co.	C-8	34.54
584	A. Froney & Co.	C-8	6.50
585	Library of Congress	C-8	5.78
586	Ohio State Reformatory	C-8	12.59
587	The Democrat Co.	C-8	9.36
588	English Bros. & Co.	C-8	17.05
589	Erner & Hopkins Co.	C-11	60.30
590	Hopper Hardware Co.	C-11	2.23
591	D. W. Young	E-8	10.65
592	U. S. Geological Survey	E-8	9.96
593	The Dobson Evans Co.	E-8	39.41
594	Olnhausen	E-9	3.50
596	M. F. Murdock Co.	E-8	2.35
597	McIntosh Stereopticon Co.	E-8	7.27
598	Laidlaw Bros.	E-8	9.82
599	Fort Wayne Oil & Supply Co.	E-9	7.50
600	Hammacher, Schlemmer & Co.	E-9	9.62
601	Campbell & Collier	E-9	23.80
602	Invincible Vacuum Cleaning Co.	E-9	46.50
603	W. G. Nagel Electric Co.	E-9	4.88
604	Wood Co. Telephone Co.	F-7	4.80
605	Western Union Tel. Co.	F-7	.78
604a	O. P. Clutts	F-6	23.50
605a	O. P. Clutts	F-6	23.35
606	Irene M. Steele	F-6	42.03
607	Irene M. Steele	F-6	21.94
608	Home Steam Laundry	F-9	18.17
609	The Ohio Teacher	F-9	12.50
610	D. L. Thurston	F-9	30.00
611	Ohio State Reformatory	F-9	200.00
612	Fred Medart Mfg. Co.	F-9	41.20
613	Mrs. J. H. Wilkens	F-9	1.53
614	Joseph L. Skeldon Engineering Co.	G-3 Boiler	927.70
615	Supt. of Documents	G-3 Library	.20
616	Baylor Book Concern	G-3 Library	2.34

There being no further business the Board adjourned to meet at the call of the President.

ATTEST:

*H. J. Johnston*

Sec'y

*J. E. Shatzel*

Pres.

Bowling Green, Ohio, May 13, 1922

The Board of Trustees of the Bowling Green State Normal College met at 2:30 P. M. in the Administration building on the above date. The members present were Pres. J. E. Shatzel, Sec. Dr. H. J. Johnston, Treas. E. H. Ganz, and D. C. Brown. Vice Pres. J. E. Collins was absent on account of sickness in his family. Dr. Williams, President of the College, Robert S. Harsh, State Architect and Engineer, Mr. R. G. Ingelson of the State Architect's office, and B. A. Stewart of the firm of S. P. Stewart & Son, were also present.

The minutes of the meeting of April 22nd, 1922, were read and approved. Dr. Williams presented receipt for student fees amounting to \$4795.85 from the Auditor of State and the same was ordered spread upon the minutes.



## DEPARTMENT OF AUDITOR OF STATE

To the Treasurer of State:

Columbus, Ohio, Apr. 22, 1922 No. 2684

Bowling Green State Normal College will pay into the State Treasuryas specified above\$4795.85Four Thousand Seven Hundred and Ninety five and - - - - - 85 Dollars

collected from sources detailed in the above account, which we have examined and found correct.

D. E. BAKER

Cashier

Dr. Williams presented and read a letter from the American Surety Company of Toledo relative to the bond of H.T. Clague and also his answer and these letters were ordered made a matter of record.

## AMERICAN SURETY COMPANY

of New York

Toledo, Ohio, April 12, 1922

Board of Trustees  
Bowling Green State Normal College  
Bowling Green, Ohio.

Gentlemen:

Our Company is surety on the bond of Mr. H. T. Clague, furnished to cover his contract with your Board for the construction of Wayne Street, from Circle to Wooster Street.

We presume the work under this contract has now been completed, and if our assumption is correct, we would appreciate it if you would advise us of the date on which said work was accepted by your Board, and final estimate paid to Mr. Clague. A brief notation on the margin of this letter, returned in the enclosed envelope, will answer our purpose.

Thanking you in advance for your courtesey, we are

Yours very truly,

FRED J. KINSEY

Manager

Bowling Green, Ohio, April 26, 1922

American Surety Co.  
Second National Bank Bldg.  
Toledo, O.

Attention Mr. Fred J. Kinsey

Gentlemen:

Answering your inquiry of April 12th relative to the bond of Mr. H. T. Clague I wish to say that the work covered by this bond has been completed and Mr. Clague received his final estimate on September 24th, 1921. Trusting this will give you the information desired, I am

Very truly yours

H. B. WILLIAMS

Dr. Williams presented and read the following letter to Robert S. Harsh, State Architect and Engineer, which was ordered spread upon the minutes and made the following report concerning the matters mentioned in the letter: "On March 14th and again on March 25th I called upon Mr. Harsh in Columbus to urge prompt action upon the tunnel, water, and old-building propositions. At the latter meeting Mr. Harsh stated that he would send an engineer to Bowling Green the first of the following week to make tests and surveys for starting work on these projects."

Bowling Green, Ohio, April 26, 1922

Mr. Robert S. Harsh  
State Architect & Engineer  
State Dept. of Highways & Public Works  
Columbus, O.

Dear Sir:

At a meeting of our Board of Trustees on last Saturday I reported that when I called at your office on the 14th, you stated that you would proceed immediately to take care of the tunnel extension and water proposition. The members were very much gratified with the prospect of getting these projects under way.

We have received a package from the Dearborn Chemical Company of



MC MANUS-TROUP CO., TOLEDO, O. 22669

Chicago, addressed to Mr. Ingelson, and I infer that he is planning to be here soon. I sincerely hope that you will allow nothing to interfere with these projects. Mr. Stewart would like to know very soon about the tunnel extension as this information will be necessary in laying out the heating of the new dormitory.

I hope you have had an answer from Mr. Melhorn regarding the old buildings on the lots which we recently acquired. We ought to get these buildings off the lots right away. Please advise us as early as you can what the outlook is.

Very truly yours

H. B. WILLIAMS

Dr. Williams presented and read a letter from Robert S. Harsh, State Architect and Engineer, dated April 26th, 1922, and an opinion by Hon. John G. Price, Attorney General of Ohio, rendered April 24th, 1922, with reference to the disposal of buildings located upon lots recently acquired which buildings are not suitable for the needs of the institution. The letter and opinion are as follows:

STATE OF OHIO

DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS

Leon C. Herrick, Director

COLUMBUS

Division of  
PUBLIC LANDS AND BUILDINGS  
Robert S. Harsh  
State Architect and Engineer

April 26, 1922

Dr. H. B. Williams  
Pres. Bowling Green State Normal College  
Bowling Green, Ohio

Dear Dr. Williams:

Attached hereto is copy of letter received this date from the Attorney General's Office. The questions asked in my letter of April 15, 1922, have both been answered in the affirmative, so that this opens the way for us to follow out the suggestion made by yourself some time ago.

I will take steps to prepare at once the necessary specification to cover this transaction and suggest that the Board of Trustees go on record as being in favor of either one or the other of these schemes - making a formal requisition to this office for services on that work.

Very truly yours

ROBERT S. HARSH

State Architect & Engineer

April 24, 1922

Hon. Leon C. Herrick,  
Director,  
Department of Highways and Public Works  
Columbus, Ohio

Attention: Mr. Robert S. Harsh,  
State Architect

Dear Sir:

Attention has been given to your letter of April 15th.

It appears that the last legislature made an appropriation (109 O.L.470) to the Bowling Green State Normal School as follows: "G. Additions and Betterments G.L. Lands \$10,500.00". It further appears that this money was used by the trustees of the school to buy additional lands for the campus. On the lands so purchased were two frame houses and a barn, none of which buildings are suitable for the needs of the school.

Two questions are raised in this regard. First, whether the board of trustees may sell these buildings to the highest bidder, and have them removed from the grounds. Secondly, whether the board of trustees, instead of selling the buildings to the highest bidder, may make an arrangement whereby said buildings may be exchanged for services and materials required for grading and filling portions of the grounds belonging to the school, competitive bidding also to be resorted to should this method be followed.

Without going into detail, suffice it to say that it is my view that both of the above stated questions may be answered in the affirmative. This is not regarded as a case where the trustees are attempting, without legislative authority, to dispose of institution buildings, but is rather a situation where in order to achieve the main object of the appropriation - additional lands - it is necessary to remove buildings on that land which are not suited to the needs of the institution.

In case the first of the above mentioned methods is followed, the



moneys resulting therefrom should be paid into the state treasury, pursuant to Section 24 G.C., which includes "sales - - - or otherwise".

Very respectfully,

JOHN G. PRICE

Attorney General

Moved by Brown and seconded by Ganz that it is the sense of this Board that the buildings recently acquired through the purchase of additional real estate are unsuited to any needs of the institution and should be disposed of, and that in the opinion of the Board, they should be exchanged for material and labor for the improvement of the campus and Dr. Williams is authorized and directed for and on behalf of the Board to make requisition on the Department of State Highways and Public Works for such exchange and for specifications under which said exchange is to be made. The Board favors improvement of the athletic facilities of the College as of first importance in said exchange. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

Dr. Williams presented and read a letter written by him to Robert S. Harsh, State Architect and Engineer, under date of April 28th, 1922, which was ordered made a part of the minutes and reads as follows:

April 28, 1922

Mr. Robert S. Harsh  
State Architect & Engineer  
Dept. of Highways & Public Works  
Columbus, O.

Dear Mr. Harsh:

At a meeting of our Board a few days ago I presented the enclosed statements from your department and tried to explain them as best I could. Since we had talked the matter over, I think I was able to explain them quite fully, but the members thought that it would be well for all concerned, if the statements were self-explanatory, and from their point of view, they thought that the statements were somewhat defective in that respect and asked me to go into the matter further with you.

I was thinking earlier in the week that I should have to go to Columbus this week but find now that it will not be necessary to go for some days and we do not want to delay payment unnecessarily. I am therefore enclosing the statements for such further consideration as you may think the circumstances warrant, and trust you will return them to us at your earliest convenience.

To be more specific, I may say that in respect to the services of Mr. Brandt last fall there are frequent references on our minutes to his employment. In order that our minutes should show the transaction as completely as possible, a copy of the statement which we rendered you covering his services was entered upon the minutes which of course implies that his services were rendered to your department rather than to this institution directly, yet nothing has passed between us which could be made a matter of record showing this transfer. Would it not be well therefore that the statement showing a charge of \$565.00 covering the reimbursement of your department should include a further item such for example as "Services of Mr. Brandt for landscape improvement"? It would seem that the same principle could be applied to the other statements, especially with reference to personal service; that is, include the name of the person or firm who rendered the service through your department. I need not say that these suggestions are made with the kindest of intentions and with a full appreciation of your attitude of cooperation all along.

Very truly yours

H. B. WILLIAMS

Dr. Williams also presented and read a letter from Robert S. Harsh dated April 29th, in reference to the same matters which was ordered made a part of the minutes and reads as follows:

STATE OF OHIO

DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS

Leon C. Herrick, Director

COLUMBUS

Division of  
PUBLIC LANDS AND BUILDINGS  
Robert S. Harsh  
State Architect and Engineer

April 29, 1922

Dr. H. B. Williams  
Pres. Bowling Green State Normal College  
Bowling Green, Ohio

Dear Sir:

I am in receipt of your letter of April Twenty-eight, and am rather surprised at the attitude of the Board in regard to statements that



MC MANUS-TRUMP CO., TOLEDO, O. 22669

I rendered. In regard to my statement of \$565.00 in particular; since this item was one which I magnanimously handled for the Board, to have them come back and turn down, or hold up, the payment on technical grounds, seems to me rather forced.

Also in the case of the payment which I made to Mr. Hohly for services after he graciously gave up his right to a contract because of the wishes of the Members of the Board of Trustees. In entering into the contract with Mr. Stewart, it was understood and agreed that this sum should be deducted from his compensation, so as to cover partially the expense that Mr. Hohly had been put to prior to the action of the Bowling Green people in having him removed.

Both of these items have been paid by the Auditor's Office on vouchers from my office - showing just exactly on the face of them the same wording as on the statements rendered your Board. That being the case, I do not feel that it is necessary to furnish additional information on these two vouchers, so I am returning the same herein.

In regard to the statement for services rendered on Land Purchase, the statement as rendered to you is the exact form the Auditor's Office has requested me to make them. However, I shall be pleased to itemize this account in detail and will return to you corrected as nearly as I can to conform to what you have asked in your letter.

Respectfully submitted,

ROBERT S. HARSH,

State Architect & Engineer

Dr. Williams reported that he had notified both Mr. Harsh and Vernon M. Riegel, State Director of Education, under date of May 10th, regarding this meeting of the Board.

Dr. Williams nominated the following persons as additional instructors for the first summer term of six weeks beginning May 8th.

STATE NORMAL COLLEGE

BOWLING GREEN, OHIO

To the President and Members  
of the Board of Trustees.

May 13, 1922

Gentlemen:

I hereby appoint, subject to your confirmation, the following instructors for the First Summer Term of six weeks beginning, May 8th, at the salary set opposite the name of each:

Daniel Hannon	Full time	\$266.66 per month
D. C. Bryant	Half "	125.00 " "

Very truly yours

H. B. WILLIAMS

Moved by Ganz and seconded by Brown that the nominations be confirmed at the salaries set opposite the name of each. Voting aye, Shatzel, Johnston, Ganz, Brown.

Moved by Ganz, and seconded by Brown, that Dr. Williams be instructed to communicate with Henry Kohankie & Son of Painesville regarding the losses of shrubbery as per contract. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

Dr. Williams presented the claim of Robert S. Harsh for reimbursement of Rotary Fund of the State Architect's office for payment made to Louis Brandt for services rendered to said Department in the sum of \$565.00 for allowance. Moved by Ganz, and seconded by Brown, that the claim be allowed and paid from the fund designated "G-32, Improvement of Grounds". Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

Dr. Williams presented the claim of Robert S. Harsh for reimbursement of Rotary Fund of the State Architect's office for payment made to Langdon, Hohly and Gramm for services rendered said Department in the sum of \$100.00 for allowance. Moved by Ganz, and seconded by Brown, that the claim be allowed and paid from fund designated "G-2, Dormitory for Women". Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

Dr. Williams presented the following payrolls for action of the Board. Moved by Ganz, seconded by Brown, that the payrolls be allowed and paid from funds provided for the same. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

May 15 -	H. B. Williams	President	1 mo.	458.33	449.44	8.89
	O. P. Clutts	Extension Instr.	"	305.55	296.66	8.89
	Irene M. Steele	" "	"	277.77	268.88	8.89
	G. W. Beattie	Instructor	"	361.11	352.22	8.89
	F. G. Beyermann	"	"	305.55	296.66	8.89
	C. J. Biery	"	"	350.00	341.11	8.89
	J. W. Carmichael	"	"	266.66	257.77	8.89
	D. J. Crowley	"	"	266.66	257.77	8.89
	Harriet S. Hayward	"	"	288.88	279.99	8.89
	Laura Heston	"	"	222.22	213.33	8.89
	W. P. Holt	"	"	350.00	341.11	8.89
	W. C. Hudson	"	"	266.66	257.77	8.89
	Herbert Kimmel	"	"	305.55	296.66	8.89
	C. C. Kohl	"	"	350.00	341.11	8.89
	Earl Kreiger	"	"3/10	222.22	277.33	11.55



Rea McCain	Instructor	1 mo.	277.77	268.88	8.89
Merrill McEwen	"	"	177.77	170.66	7.11
E. L. Moseley	"	"	333.33	324.44	8.89
Caroline Nielsen	"	"	222.22	213.33	8.89
J. R. Overman	"	"	361.11	352.22	8.89
C. F. Reebs	"	"	305.55	296.66	8.89
Maude Sharp	"	"	222.22	213.33	8.89
R. M. Tunncliffe	"	"	322.22	313.33	8.89
Maude Doane	Critic Teacher	"	188.88	181.32	7.56
Katherine Kennedy	"	"	188.88	181.32	7.56
Alice Roth	"	"	188.88	181.32	7.56
Georgiana Sharp	"	"	188.88	181.32	7.56
Hortense Wade	"	"	188.88	181.32	7.56
Wilna Young	"	"	188.88	181.32	7.56
Ethel Blum	Librarian	"	200.00	200.00	

Teachers' Retirement System 250.71

Total \$8219.29

May 31	R.A. Sauer	Financial Clerk	1 mo.	\$186.66
	Pearl Heiser	Clerk	"	100.00
	Mrs. Wesley Adams	Stenographer	"	75.00
	John Meyers	Janitor	"	104.16
	W. E. Frost	"	"	91.66
	Mrs. Wilda Martin	Janitress	"	60.00
	A.C. Albaugh	Chief Engineer	"	125.00
	Clarence Barr	Fireman	"	110.00
	Emory Young	"	"	110.00
	Michael Finkenbeiner	Grounds Laborer	"	100.00
	Thelma Heald	Extra Clerk	27½ days	2.00 55.00
	Maude Lantz	Stu.Asst.Office	10 hrs.	.25 2.50
	Grace Heald	" " "	9 "	.25 2.25
	Wanda Albaugh	" " Library	133 days	.20 26.60
	Ray Aldrich	" " "	45½ hrs.	.20 9.10
	Ferol Brinker	" " "	47 "	.20 9.40
	Carlene Cavett	" " "	40 "	.20 8.00
	Lloyd Eberly	" " "	20 "	.20 4.00
	Nina Gladieux	" " "	70 "	.20 14.00
	Helen Hobert	" " "	28 "	.20 4.60
	Glaris Hostetter	" " "	28 "	.20 5.60
	Harry Towers	" " "	20 "	.20 4.00
	Esther Russell	" " Office	7 "	.25 1.75
	Lester Bowers	" " "	7½ "	.25 1.88
	Morris Bistline	" " "	5 "	.25 1.25
	Vera Seidner	" " Home Econ.	42 "	.20 8.40
	LaRue Williams	" " "	42 "	.20 8.40
	Mark Wight	" " Garden	20 "	.25 5.00
	Elmer Treece	" " "	29 "	.25 7.25
	Glenn G. Potter	" " "	21 "	.25 5.25
	Earl McCann	" " "	45 "	.25 11.25
				1257.96

Dr. Williams presented the following claims and expense accounts for action of the Board. Moved by Brown, seconded by Ganz, that the claims and expense accounts be allowed and paid from funds provided therefor, the fund designations to be made by Dr. Williams. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

#### Appropriation 1921-22

Voucher No.	Name of Payee	Appropriation	Amount
618	Frank Bain	A-2	35.25
619	Bolles Drug Store	C-4	2.10
620	J. I. Holcomb Mfg. Co.	C-6	18.12
621	The Dobson Evans Co.	C-8	4.50
622	Lehmann Bros.	C-8	32.74
623	Maas Bros.	C-8	120.17
624	The Dobson Evans Co.	C-8	3.79
625	The Buckeye Dairy Co.	C-8	.79
626	Blade Printing & Paper Co.	C-8	2.44
627	Wm. T. Phillips Co.	C-9	17.12
628	Normal College Farm	C-9	25.00
629	Crandall Packing Co.	C-11	19.25
630	E. M. Butler	C-11	1.75
631	Hankey Lumber & Bldg. Co.	D-3	5.77
632	Daudt Glass & Crockery Co.	E-8	24.07
633	Houghton Mifflin Co.	E-8	2.76
634	Detroit Publishing Co.	E-8	8.75
635	Benj. H. Sanborn Co.	E-8	.98
636	The National Supply Co.	E-9	.81
637	The City Water Co.	F-3	76.17
638	Ohio Northern Public Service	F-4	154.47
639	Fred Cook	F-5	7.67
640	D. C. Brown	F-6	22.00
641	O. P. Clutts	F-6	20.92
642	Irene M. Steele	F-6	43.08
643	E. H. Ganz	F-6	6.56
644	O. P. Clutts	F-6	25.35
645	Zabala & Maurin	G-3 Library	3.37
646	American Museum of Nat'l History	G-3 "	.80
647	Frank Bain	A-2	23.40
648	H. B. Williams	C-4a	7.90
649	C. D. Berman Chemical Co.	C-6	56.25
650	The American Crayon Co.	C-8	2.28
651	English Bros. & Co.	C-8	15.06
652	The Library of Congress	C-8	11.31
653	Scientific Materials Co.	C-8	6.22



Proceedings, Trustees Bowling Green Normal College

May 13, 1922

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July 1, 1922

MC MANUS-THROUP CO., TOLEDO, O. 22669

654	E. W. A. Rowles Co.	C-8	23.43
655	The Prang Co.	C-8	17.05
656	The Athletic Supply Co.	C-8a	26.65
657	The Standard Oil Co.	C-11	1.30
658	O. W. Hall	E-8	4.95
659	The Ever Ready Fire Extinguisher	E-9	20.00
660	O. P. Clutts	F-6	6.89
661	Irene M. Steele	F-6	19.99
662	Wood Co. Telephone Co.	F-7	5.20

Preliminary drawings for the new dormitory for women were presented by Stewart & Son, and after consultation with Robert S. Harsh, State Architect and Engineer, several questions relative to materials to be used were discussed.

In the matter of the cornice the respective merits and expense of the following materials were considered: stone, copper, galvanized iron. Moved by Brown and seconded by Ganz that it is the sense of this Board that the cornice shall be Armco galvanized iron or copper. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

In the matter of casement windows and exterior doors the merits and expense of metal and cypress lumber were discussed. Moved by Ganz and seconded by Brown that it is the sense of the Board that substantial cypress construction be used. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

In the matter of interior finish the respective merits and expense of plain oak and yellow pine were considered. Moved by Ganz and seconded by Brown that plain oak finish be adopted. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

In respect to floors it was moved by Ganz and seconded by Brown that all floors in the corridors, toilet rooms, dining rooms, lobby, infirmary, and kitchenettes be terrazzo, that plain oak be used in all other floors above basement, and that concrete floors be used in the service part of the basement, also that red quarry tile be used on both floor and roof of porch. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

Moved by Brown and seconded by Ganz that the plans as submitted, subject to the choice of options today made, be tentatively adopted, but subject to an alternate bid upon the east extension of the north wing and conditioned upon estimates as to the cost of the dormitory with or without said extension as compared with the funds available for the purpose. Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

Moved by Ganz, and seconded by Brown, that the claim of S. P. Stewart & Son for first payment of 1.43% on Architect's contract amounting to \$2023.45, the same having been approved by Robert S. Harsh, State Architect and Engineer, under date of May 16th, 1922, be allowed and paid from the fund designated "G-2, Dormitory for Women". Voting aye, Shatzel, Johnston, Ganz, Brown. Motion carried.

Robert S. Harsh, State Architect and Engineer, stated that he would be inclined to allow the Board to handle the houses but would work out a definite plan with Dr. Williams.

Discussing the proposed institutional water system, he advised that further tests of the capacity of the wells be made, and if the pumping level held up sufficiently, he recommended the use of a centrifical pumping outfit and the standpipe system.

Regarding the tunnel system Mr. Harsh stated that the proposed extension should be so planned as to take care of the future development of the plant. He recommended that the extension be made larger than the old tunnel so as to allow more work space and that the reducing valves be located at the Power House and low pressure carried in the tunnel lines. He also stated that he wished to make further study of the situation.

There being no further business the Board adjourned to meet at the call of the President.

ATTEST: *H. Johnston* Sec'y *J. Shatzel* Pres.

Bowling Green, Ohio, July 1, 1922

The Board of Trustees of the Bowling Green State Normal College met at 2:00 P. M. in the Administration building on the above date with the following members present: Pres. J. E. Shatzel, Secretary H. J. Johnston, Treas. E. H. Ganz, D. C. Brown, and E. L. Bowsher. Mr. Bowsher, having been appointed as successor of J. E. Collins for a term of five years ending May 17th, 1927, presented his commission from the Governor of the State of Ohio. T. D. Stewart, Assistant Engineer of the State Board of Health, R. G. Ingelson of the State Architect's office, Vernon M. Riegel, State Director of Education, B. A. Stewart, Architect, and Dr. Williams, President of the College, were also present.

President Williams presented a copy of a letter written to Robert S. Harsh, State Architect and Engineer, by W. H. Dittoe, Chief Engineer of the State Department of Health, relative to the proposed institutional water supply for the Normal College which was in words and figures as follows:

STATE OF OHIO

DEPARTMENT OF HEALTH

COLUMBUS

Bowling Green  
State Normal College  
Water Supply

June 14, 1922